

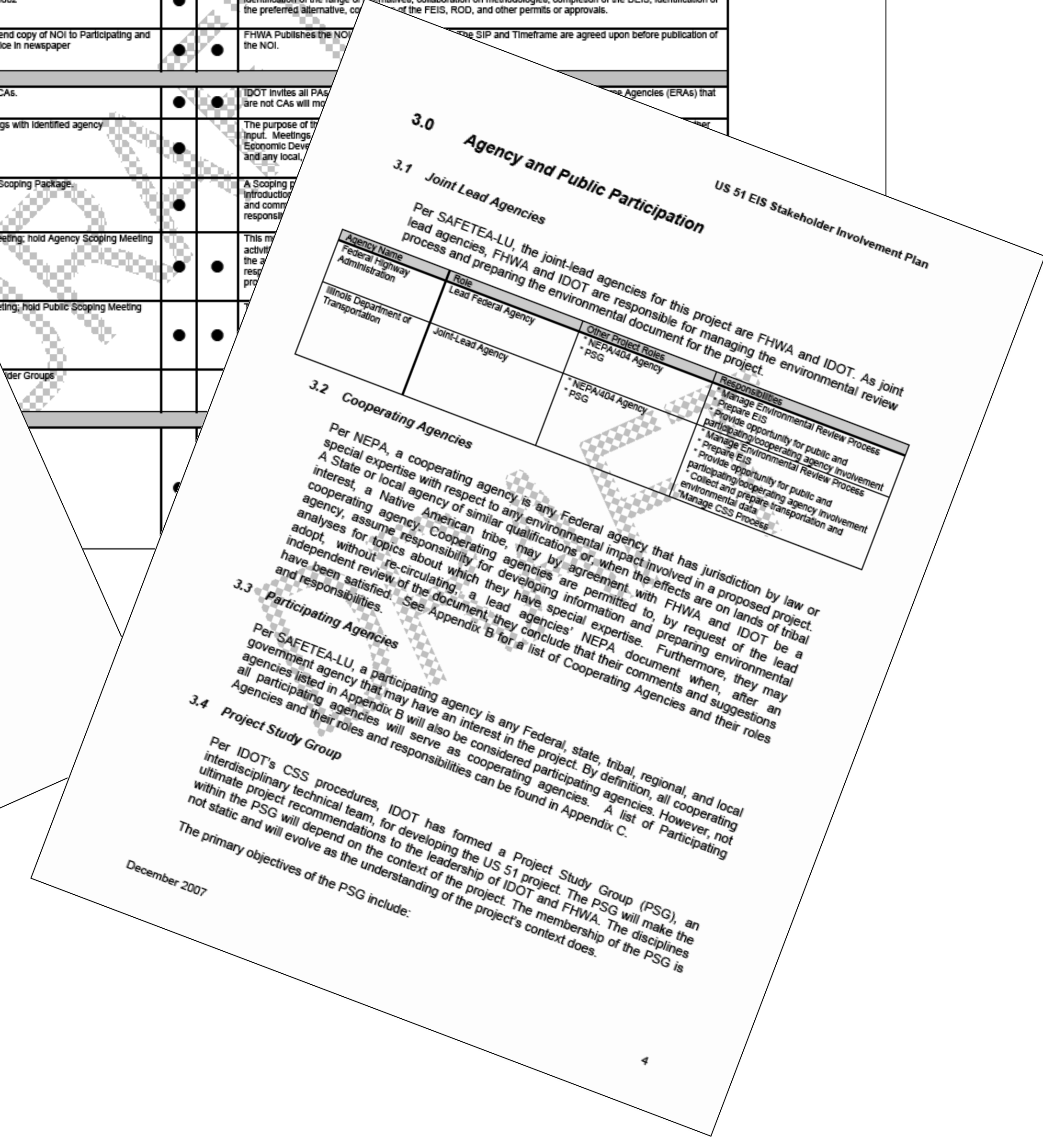
Stakeholder Involvement

Who is a Stakeholder?

- Agencies
- Residents
- Representatives for:
 - Agriculture
 - Business
 - Environment
 - Other Interested Parties

Appendix N: Coordination Points, Information Requirements, Responsibilities, and Timing

Coordination Point	Requirement	Action	Agency responsible	Remarks
1. Project Initiation Activities	1.01	Identify project initiation order to FHWA, Governor Administrator of F.H.A. Regional Administrator	DOT, FHWA	This is the first step in the entire process. DOT submits the letter to FHWA prior to performing any work on the project.
1.1	Identify members of the PSIG	PSIG is formed prior to any other work being completed on the project. The PSIG is an interdisciplinary technical team. The PSIG will make project recommendations to the lead agency (DOT and FHWA).		
1.2	Develop specific timelines for this project	A timeline will be established and agreed to by FHWA and DOT prior to publication of the NOC.		
1.3	FHWA and DOT, as joint lead agencies, shall agree upon the content of the SIP before it is released externally. Specific information that will be included in the SIP include: NOC and scoping activities, development of the PSIG, identification of all agencies, organizations, individuals, and other parties to be involved in the project, and other parties or approvals.			
1.4	PSIG identifies preliminary stakeholders, including PAAs and CAs to receive information, and then develops the SIP that includes all items required to be part of a Coordination Plan by EIS2			
1.5	Public NOC in Federal Register, send copy of NOC to Participating and Cooperating Agencies, publish notice in newspaper			
1.6	Publication letters to PAAs and CAs			
1.7	Initial introductory meetings with identified agency			
1.8	Materials: Send Scoping Package			
1.9	Scoping Meeting: Joint Agency Scoping Meeting			
1.10	Meetings: Joint Public Scoping Meeting			
1.11	Per Group			



What is the Stakeholder Involvement Plan (SIP)?

- Guide to stakeholder involvement opportunities, processes, timing and coordination efforts
- Identifies the roles and responsibilities of the stakeholders
- Defines the process for Project Development Activities

Stakeholder Interaction Diagram

